TEMPLATE Q

Monthly Audit Log

Use with Chapter 20.4. One row per month.

Q-1. Health, money, and claims

Month	Scores (A total; any domain +2?)	Falls / emergency room (ER) / hospital	Money reconciled?	long-term care (LTC) claims current?	Meds / File of Life match?

Q-2. Safety, documents, and follow-up

Month	Alarms / pendant / cameras	Go-bag / phone	Expiring docs (90 days)	Responsible, Accountable, Consulted, Informed (RACI) / respite booked?	Caregiver 3 numbers	Actions this month